



## Representing Barnaby

Thank you for being part of the Barnaby Team!

As a registered charity and community-based organisation, Barnaby has a high public profile and public accountability - and all members of the Barnaby Team share responsibility for maintaining our profile and reputation. By wearing the **Barnaby ID** (provided to you as a lanyard, badge or t-shirt) you are representing the organisation and are asked to help create a warm and welcoming environment, making yourself easy to find and approach.

Members of the **media** may ask you for your views and we encourage you to give your personal opinions. However, please make sure it is clear you do not speak for Barnaby (unless agreed in advance) and do not supply anything which could be construed as the views or statements of the Festival. Requests from the media should be directed to the Festival Manager

Unless you're a designated Barnaby Photographer **DON'T take photos** on any device or post them to Social Media while you are wearing the Barnaby ID, i.e. while you are working or volunteering for Barnaby.

You may find yourself party to **confidential information** about Barnaby during the Festival - please maintain this confidentiality until after the event, and beyond, even if you leave the Barnaby team.

Macclesfield Barnaby Festival is a Reg. Charity no. 1151155, Reg. Company no.08005512  
Reg. office Waters Green House, Sunderland Street, Macclesfield, Cheshire SK11 6LF